

FORM C -- 2010 FORECAST VS 2010 BUDGET - VARIANCES

Function _____

Location _____

Budget Category	Amount Better (Worse)	Percent Better (Worse)	Explanation and Justification

Instructions:

1. Enter the account or category name in column A.
2. Enter the amount and percent for each account or category in columns B and C.
3. In column D, explain all forecasted amounts, by category, which are worse than the budget by any amount or better by (+/-) 5% **and** \$10,000.
4. If more space is required, adjust the line-height of the cell as needed.